

Hay Lakes School Council Meeting

Tuesday, November 29, 2022 @ 7:00 pm

Hay Lakes School Council Executive Members for 2022-23:

Chairperson: Pamela Ritchie

Vice-Chairperson: Bethan Walters

Secretary: Meghan Soehn

Hay Lakes School Council feedback general Email: feedbackhisc@gmail.com

Minutes

1. Call to Order at 7:03
2. Round Table Introductions / Sign attendance sheet / Confirm Quorum
Attendees: Jennifer Lestus, Reiden Hodgetts, Leah Gaasbeek, Verna Beedie, Karen Belich, Clifford Heinz, Charissa Scott, Kim Hummel, Julie Brunner, Lloyd Mackenzie, Candy Morningway (online), and Stacey Arellano(online).
3. Approval of Agenda
 - Motion - Charissa Scott
 - Second - Jenn Lestus
4. Approval of Minutes - May 17, 2022 meeting with requested amendments
 - Motion - Leah Gaasbeek
 - Second - Reiden Hodgetts
5. Approval of Minutes - September 28, 2022 meeting
 - Motion - Leah Gaasbeek
 - Second - Reiden Hodgetts
6. Reports
 - a. Village of Hay Lakes (Clifford Heinz)
 - Water pump suppression to be fixed in coming weeks
 - Tree lighting Dec 3

- Hot chocolate and sleigh rides Dec 11

 - b. Battle River School Division Trustee (Karen Belich)
 - Highlights of communication summary (see links: [Board Highlights October 2022](#) & [November 2022](#)):
 - i. Student Success: smudging, ribbon skirts
 - ii. Attendance boundary review
 - iii. Equity in Action program: won provincial award for innovation excellence

 - c. Hay Lakes Society for Youth Development (Charissa Scott)
 - No meetings since
 - \$\$ for instruments in the band program
 - Banking changes. Verna helping with grad fundraisers.
 - Teacher appreciation lunch - email going out to board for approval for lunch the day before Xmas break. Potential to cater the meal, last year was approximately \$400.

 - d. Principal (Lloyd McKenzie)
 - see [Principal Report - November 29](#)
 - potentially a powerschool tutorial?? Meghan & Charissa to discuss with Lloyd
 - 15 instruments approved for purchase from Chester Ronning School

 - e. Chairperson (Pamela Ritchie)
 - attended the meeting for School Council Chairs
 - options for spending \$500 - what other schools did
 - we get to keep last years \$500 because it was paid out too late for adequate use
 - More meetings in February and May
 - Council had a table at Parent Teacher Interviews
7. Acknowledgements
- All the hard work of the staff in being flexible and adapting to the ever changing, challenging needs; and for keeping everyone safe.
 - Community members and dedicated teachers coaching sports teams.

- Thank you to everyone who contributed to Halloween carving and the parade!
- Thank you to the staff for staying late for Parent Teacher Interviews.
- Thank you to parents who helped with the concession for the volleyball tournament and the drivers for the boys team!

8. Old Business

- a. New \$500 funding for school council to use - will look at opportunities for parent workshops
 - i. funds are sent to the school to hold until required
 - ii. has not yet been received
- b. Guest speakers for parent info nights - this was done pre-covid and was suggested to be brought back as a way to increase parent engagement. - Jody Carrington or Christy Badry?
- c. Potential use of funds:
 - . Banner/cards for Council during interviews
 - Motion to approve the purchase - Jenn Lestus
 - Second - Charissa Scott
 - In favour - all
 - i. ASCA courses - School Council Purpose (\$200), Creating School Council Plans to Engage to School Community (3 modules)(\$500)
 - Motion to approve a maximum expenditure of \$700 - Charrisa
 - Second - Jenn Lestus
 - In favour - all
 - ii. Need to updated bylaws - contact Nancy Earnerson (New Norway), Verna Beedie to help

9. New Business

- a. What is the role of the School Council? (Pamela)
 - Plays an advisory role in school improvement planning.
 - A way for the parents and community members to work together with the school to support and enhance student learning.
 - Also for parents to be involved in school-based planning.
 - Sharing ideas and information with other school councils and provincial organisations.
 - Communicating information to the school community and other school councils.
 - Setting policies that relate to School Council functions.

What School Council is NOT:

- Not eligible to incorporate as societies, it is not the intent to fundraise or lobby.
- Non-eligible roles for School Council:
 - school governance
 - employment issues
 - school management
 - listing to complaints
- b. School website needs to be updated to include School Council dates and agendas/minutes - Lloyd will post approved documents ASAP and mark draft documents until approved
- c. Camrose & Area Family Resource Network - Charissa
- i. Parent Info nights have been done previously - Drug Awareness, Mental Health talk, Telus-wise (social media info), RCMP. Previously held in the evening, located in the library. If fees are related, the Council funds can be used, otherwise the Society for Youth Development may be able to contribute. Pam to look into more details and book if possible.
- d. Hotdog lunches (Bethan)
 - December 2 is first day
 - helpers - Janelle, Reiden Hodgetts
- e. Hot lunches (Bethan)
 - December 16 Panago Pizza
 - Need helpers - Bethan Walter, Meghan Soehn & Stacey Arellano
- f. Milk Order (Lloyd)
 - still some confusion with the current provider, may need to change companies but Lloyd is looking into solutions.
- g. Ice Cream (Fridays)
 - Cards currently available for purchase
- h. Safety Patrol (Karla/Lloyd)
 - Hoping to start after Christmas, still some details to coordinate before starting
- i. Social Media Etiquette (Pamela)
 - Please be respectful on social media, if there are issues, please bring to the board any issues, current bylaws refer to previously used School Council FB account but do not address personal accounts.

10. Upcoming Events

- a. Refer to the school website for all sports related activities and dates.
- b. Refer to the school website (calendar) for upcoming school related events.
 - Christmas Concert - December 19, 2022, 2:00/7:00

- c. Refer to the school website (calendar) for upcoming school closure and student days off dates.
 - d. Refer to Hay Lakes School Facebook page & School Messenger

- 11. Parking Lot / Additions to next meeting's agenda
 - Invite 2 high school students for attendance to next meeting - Lloyd to recommend

- 12. Next Meetings:
 - January 17, 2022
 - March 21, 2022
 - May 16, 2022

- 13. Adjournment at 8:40 by Meghan Soehn

DRAFT