

# Hay Lakes School Council Meeting

## Wednesday, September 28, 2022 @ 7:00 pm

Hay Lakes School Council Executive Members for 2021-22:

Chairperson: Charissa Scott

Vice-Chairperson: Stacie Arellano

Secretary: Candy Morningway

Hay Lakes School Council feedback general Email: [feedbackhlsc@gmail.com](mailto:feedbackhlsc@gmail.com)

### Agenda

1. Call to Order – meeting was called to order at 7:08 PM.
2. Round Table Introductions / Sign attendance sheet / Confirm Quorum  
**In Attendance:** Charissa Scott, Candy Morningway, Lloyd McKenzie, Karla Koleba, Karen Belich, Stacie Arellano (virtual), Leah Gaasbeek, Bethan Walter, Sherry Krozser, Theresa Kungel, Jody Heinz, Kevin Heinz, Dinorah Eelhart, Jennifer Lestus, Janelle Marshall, Reiden Hodgetts, Meghan Soehn, Pamela Ritchie, Verna Beedie, Julie Brunner, Kara Bowler, Ron These, Kim Hummel, Alyson Skaret,
3. Approval of Agenda – Jenn L made a motion to approve the agenda . Bethan W seconded. MMC.
4. Approval of minutes from May 17, 2022 meeting - change requested by Verna B to include “All students need to be equally represented”; minutes will be changed to reflect that minority voices (of all kinds) need to be as heard and represented as the majority voices.
5. Reports
  - a) Village of Hay Lakes Ron These
    - New village foreman has been hired; still waiting for fire suppression update
  - b) Battle River School Division Trustee Karen Belich

From the highlights of the trustee meeting:  
The BRSD Board of Trustees was very pleased to welcome three students to the September meeting, who shared their perspective on being part of the Registered Apprenticeship Program.

The students spoke of the value they receive from being part of RAP – learning marketable trade skills and logging first-year apprenticeship hours, while also earning high school credits.

According to RAP Coordinator Clayton Roe, students who take part in RAP during both Grade 11 and 12, as well as work through the summer, can complete most of the 1000 hours required for a first-year apprentice before they graduate from high school. In addition, Mr. Roe shared information with the Board about grants that are available to support employers in welcoming students into their workplace.

**Engaging Communities:** The BRSD Board of Trustees is planning a series of Community Engagement events over the coming year. One of those will be a survey to invite input into the school calendar for the 2023-2024 year, which will be open during the month of

October.

The board also intends to seek input on school attendance boundaries.

In addition, the BRSD Board is looking forward to meeting with municipal partners and hopes to arrange meetings with at least two local municipalities in the near future.

Watch for the annual Report to the Community, which will be coming soon to mailboxes across the division.

**Meeting the Minister of Education:** Members of the Board met with the Hon. Adriana LaGrange, Minister of Education, on September 12. This was an opportunity to provide the Minister with an update and outline concerns facing the school division.

**Moving Forward Together:** The Board of Trustees was pleased to approve a new contract for the Superintendent of Schools, Dr. Rita Marler.

- c) Hay Lakes Society for Youth Development      Charissa Scott
- Held election
  - Discussed how to use casino funds - will wait for teachers' request then have a meeting
  - Approved \$500 donation to school awards night.

- d) Principal      Lloyd McKenzie
- See attached document.

- e) Chairperson      Charissa Scott
- thanks to BRSD for paying for our membership at ASCA - we attend the conference and AGM each year.
  - Council of School Councils meet with the Trustees three times a year.
  - Had a great time as chair but it is time for someone new to have the opportunity.

## 6. Acknowledgements

- All the hard work of the staff in being flexible and adapting to the ever changing, challenging needs; and for keeping everyone safe.
- Community members and dedicated teachers coaching sports teams.
- Thank you to staff for pancake breakfast.

## 7. Old Business

- a) New \$500 funding for school council to use - will look at opportunities for parent workshops
- b) Guest speakers for parent info nights - this was done pre-covid and was suggested to be brought back as a way to increase parent engagement.

## 8. New Business

- a) School Council Nominations & Elections for 2022-2023
  - i. Thank you to Charissa, Candy and Staci for their dedication to the parent council and the Hay Lakes School Community. Charissa and Candy have been on the parent council since before Covid and Staci joined this past year. All three have decided to step down to offer opportunities to new parents but intend to remain active on the parent council.

Chair - Pamela Ritchie  
Vice-Chair - Bethan Walter  
Secretary - Meghan Soehn

9. Upcoming Events
  - a) Refer to school website for all sports related activities and dates.
  - b) Refer to school website (calendar) for upcoming school related events.
  - c) Refer to school website (calendar) for upcoming school closure and student days off dates.
  - d) Refer to Hay Lakes School Facebook page & Remind App
10. Parking Lot / Additions to next meeting's agenda
11. Next Meeting date & time TBD by new council
12. Adjournment meeting adjourned at 8:19 PM.

## Principal Report - Sept. 28th, 2022

### About me

- 13th year as a teacher
  - 7 previous years in administration → 4 years at Sifton, 3 at ECKS (time at AHL during that time as well)
  - Currently teaching Math 7 and 8 at the school
  - Really looking forward to being here at Hay Lakes
    - Been very welcoming and I'm getting to know the students
- Karla introduction

### Current year

- **Enrollment is at 216 students**
  - We have several new students in our secondary level (where we have seen the most growth). Doesn't include the private kindergarten but we are very happy to have them in our building
- **Three new staff** - Myself, Kim Thompson, Admin Assistant; Kristy Schafer, EA.
- **As a staff we are focusing on our Behavior matrix "What's your PAW Print?"**
  - We will continue to have daily quotes that have to do with Trust, Inclusion, Generosity, Empathy, and Respect
- **Working on re-building community**
  - Know that the last three years have been tough, and we want to reconnect as a school → Students/staff/community
    - First day, whole school assembly
    - Pancake Breakfast by staff week 2
  - Elementary Student Voice is planning spirit days for our early out days
    - First one will be a "Dress Alike Day"
  - Creating a JR/SR high school council to plan student events as well → didn't get great attendance at the first meeting, but I had lots of students come talk to me when they realized that they wouldn't have to give up all their lunch hours
- **Academics**
  - Teachers in 1-3 are working with a new curriculum in ELA and Math
    - Wellness in 1-6
  - Have worked with teachers across the division on planning
  - We are working with our family of schools (New Norway and Bashaw) on professional development at all levels this year
    - Really important for our smaller schools as we often are the only teacher of our grade level or course so it is good to collaborate with other teachers.
  - We are also piloting a new literacy support program, DIBELS
    - Dynamic Indicators of Basic Early Literacy Skills
  - Working to learn how the program works and can support our students in their literacy
    - Support from our School Division - being piloted in several schools
  - Scheduling this year has focused on increasing academic courses/core courses for elementary and junior high levels
    - Increase in ELA (literacy) and Math (numeracy) time per week
      - 1-3 - time for curriculum implementation
      - 4-9 - time to work to on continuing to support students- allowing more time to build skills
      - We have built in academic support periods for both Junior and Senior students

- For junior high we have created a balanced schedule so that students have the same number of periods/week in each semester.
- Ms. Koleba and myself are both working with assessment and curriculum groups this year
  - Division level steering groups for elementary and secondary groups. Working on support of teachers as new curriculum comes into place.
- Computer Evergreen took place before the end of the year - Thank you to the School Council (Hay Lakes Youth Development) for the help in purchasing these items.

**- Sports**

- Have teams at all levels for Volleyball
  - Very fortunate to have community coaches
  - A couple of tournaments for our junior teams already → Hosting one this weekend
- Cross Country
  - Attended the Hardisty Race
    - One of our senior girls won gold - Kate Kungel, Gr. 9 Boy Gold Medal - Gavin Skaret, Gr. 5 Boys Bronze - Jake Marshall, several top 10s
  - Attending the New Norway race tomorrow as well the Viking Race in Camrose next Thursday
- Thankful to parents who have submitted documentation as parent volunteers for driving
  - This is required by division to ensure those who are transporting students are covered by
- One financial need here possibly - new tent for our Cross country/track teams
  - Unsure if this was brought to School council last year

**- Some of the things we are looking at restarting this year:**

- Milk sales - would be done through Rycor and punch cards
- Hot dogs - would need some parent volunteers for this one.
- Are there other things?

**- Upcoming events**

- Have had students ask about pumpkin carving on halloween
- Picture day - may need some parent volunteers
- Something to consider → school wide Christmas dinner

**- Other things that may need to be considered**

- Learning commons space - want to get some student input on ways that this space can continue to be improved and made more student friendly
- Classroom furniture - junior and senior high classrooms have a mishmash of chairs/desks
  - Have spoken with facilities and there are some resources but not enough

- **SGF**

- School Generated Funds are those funds we collect for things like field trips, sports, fundraising, etc. Also includes any grants or donations that the school receives.
- Can be used in specific ways - outlined in the Fund Categories - Description of how the money is collected and how it can be used.
  - Used mainly for non-instructional purposes - not used for things like textbooks, workbooks, etc.
- Should be spent within 2 years.
  
- A few of the lines I would like to outline
  - Breakfast program (page 3) and Donations - Breakfast Program (page 4)
    - Two different lines but used for the same purposes
  - Donations (Page 4)
    - Unsure at this time what these donations are for - will be working with finance department to see if they are earmarked for something specific
  - Fundraising Elem - (page 7)
    - Used for school activities decided upon by the Student Voice Group
  - Grants (Other)
    - Again, have to see what these are earmarked for.
  - Lunch Program and Milk Sales (Page 8)
    - Milk used to support school activities
  - School Council
    - This was the money that was given to the school when the society was formed
  - School Projects (page 10)
    - Used to support elementary activities
  - Sports tournaments Jr and Senior
    - Funds that have been raised through concessions, etc. to support the needs of our sports teams
- We have a large amount of money to be spent, and we are going to be working with our students on how best to spend this money.